



# Toolbox meeting

Ref.: F00-16-0006

Rev.No. 0006

Issued on : 07.12.2017

ASB

Altrad AnD  
Euroscuff

ABMS

Altrad ProFix

Titel: **TOOLBOX MEETING**  
**26/11/2018 – 30/11/2018**

Month  
**November  
2018**



Title:

Date:

Job :

Site no:

By

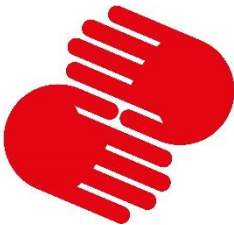
Attendance list : cf. form F00-16-0002 in attachment

Theme :



Minutes of meeting

Translated by :



## Safe Working Environment



*“Organize your work environment to ensure your health and safety is guaranteed in the short & long term”*



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### Do's

- ✓ Use the right material to do the job
- ✓ Pay attention to repetitive movements
- ✓ Use all the required PPE to protect your health
- ✓ When you move your body, avoid repeated or excessive twisting and stretching movements
- ✓ Avoid excessive stress on your joints

### Don'ts

- ✗ Never enter the workplace under the influence of alcohol or drugs
- ✗ Never lift heavy loads or bulky objects manually → Use a (powered) hoist or ask assistance.

# GOLDEN RULES



## 8. SAFE WORK ENVIRONMENT



### How do **you** do it?

1: *I organise my working space to guarantee my health and safety*

2: \_\_\_\_\_

3: \_\_\_\_\_

4: \_\_\_\_\_

5: \_\_\_\_\_



# SOF!E

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Take a look at all our safety recommendations and keep this yard accident free. Always.



Write your (site) specific Do's and Don'ts on the poster and send a picture of the completed poster to the QSHE department in Verrebroek **before the end of the month**. Don't forget to mention the **site number**.  
( [Marina.lmbrecht@Altrad.com](mailto:Marina.lmbrecht@Altrad.com) & [Jessy.Hofmans@Altrad.com](mailto:Jessy.Hofmans@Altrad.com) )

# GOLDEN RULES

"I take responsibility for our safety, by following the 9 Golden Rules!"



# SOF!E

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